



**MINUTES
SCHOOL BOARD MEETING
CHARLOTTESVILLE CITY SCHOOLS
Booker T. Reaves Media Center, Charlottesville High School
Thursday, February 21, 2019 (5:00 PM)**

1.1 Call to Order: School Board Chair Jennifer McKeever called the meeting to order at 5:00 p.m.

2.1 Moment of Silence: Ms. McKeever asked all those present to observe a moment of silence.

3.1 Pledge of Allegiance: The Board began its meeting with the Pledge of Allegiance to the Flag of the United States of America.

4.1 Roll Call:

The following Board Members were present:	Mr. James Bryant	Dr. Sherry Kraft
	Ms. Jennifer McKeever	Ms. Leah Puryear
	Ms. Lisa Torres	Mr. Juandiego Wade

The following Board Members were absent: None

The following Staff Members were present:	Dr. Rosa Atkins	Dr. Gary Blair
	Mr. Jeff Faust	Mr. James Henderson
	Ms. Renee Hoover	Dr. Kendra King
	Ms. Kim Powell	Ms. Julia Green
	Ms. Leslie Thacker	

The following Staff Members were absent: None

5.1 Approval of Proposed Agenda: Dr. Kraft made a motion, seconded by Mr. Bryant, to approve the proposed agenda. Upon a roll-call vote being taken, the motion carried with Mr. Bryant, Dr. Kraft, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

6.1 Comments from Members of the Community: There were none.

7.1 Board Member Comments: There were none.

Action Items

8.1 Approval of 2019-2020 Operating Budget: Dr. Rosa Atkins, Division Superintendent, and Ms. Kim Powell, Assistant Superintendent for Finance and Operations, presented the 2018-2019 Operating Budget summary proposal for Board approval. The Board was asked to adopt the 2019-2020 budget as presented in the amount of \$88,055,130 an increase of \$3,992,444 or 4.75% over the 2018-2019 operating budget. This budget includes a funding request to the Charlottesville City Council of \$57,366,623, an increase of \$3,368,421.

Dr. Atkins presented the 2019-2010 Operating Budget including adjustments based on preliminary funding estimates provided by city officials indicating the need to reduce the school budget funding request by \$500,000. She also noted that the division has gone out to bid for health insurance coverage, that the recommended funding for SPED transportation has been reduced by \$100,000, and that she is not recommending the use of the fund balance. If SPED transportation costs exceed the budgeted amount staff may come back and ask to use a portion of the fund balance to cover those costs.

Dr. Atkins stated that compensation was not an area she recommends removing from the budget proposal, she highlighted the importance of retaining and attracting the highest quality teachers, as well as noting the importance of funding the living wage item.

Dr. Atkins asked the Board to take action on the current budget proposal and to consider asking Council to fund the items reduced/cut.

Budget Changes

NON-DISCRETIONARY EXPENSES/CONTRACTS AMOUNT	
Health Insurance Increase 8%	372,542
City Standard Contracts - Transportation and Maintenance	100,477
Piedmont Regional Education Program	77,265
Career and Technical Education Contract - CATEC	18,677
Add FY 18 Net Revenue to Budgetary Fund Balance	156,414
Net Adjustments to Other Contract Services & All Other Line Item Updates	(98,833)
COMPENSATION	
Move eligible Teachers up one step plus 3.75% - average increase 5%	1,555,538
Move eligible Staff up one step plus 2.75% - average increase 4%	671,671
Move pay scales impacted by Living Wage for Custodial, Instructional Assistants, and Nutritional Staff	423,789

REF	GOAL	CONTINUATION OF GRANT FUNDED PROGRAMS	AMOUNT	FTE
30	AE1,3,& SS4	Maintain AVID Program	25,000	
31	AE2,SS4,& OS8	Maintain Extending the Bridges of Literacy (EBL)	18,000	
37	AE1	Maintain WALK Support	30,000	
27	AE1,3 & SS5	Maintain Walker Swim Support		
REF	GOAL	SCHOOL-BASED PROGRAM SUPPORTS & IMPROVEMENTS	AMOUNT	FTE
24	AE3	Add Buford AVID Teacher	-	0
25	AE3	Add Math Teacher	-	0
26	AE3 & SS4	Add Clark SEAL Instructional Assistant	35,152	1

28	AE3	Increase SPED Transportation Services (REDUCED)	33,460	
29	AE1,2,&3	Add ISTEM Teacher	-	0
32	AE2 & SS4	Add PreK-2 Family Connections Facilitator	97,480	1
33	OS7 & 9	Add Director of Pupil Transportation Services	18,325	1
34	SS6	Security Improvements (required local funds to support \$250K grant)	-	
35	AE3 & SS4	Family Connections - Instructional Materials -	-	
36	AE2 & OS7,8	Increase Tuition Reimbursement	7,000	
38	SS6	Increase Trash & Compost Contract Services	7,880	
39	AE3 & OS7	Add Burnley-Moran Teachers	169,244	2
40	AE3 & OS7	Add Jackson-Via Teacher	84,622	1
41	OS7,8 & SS4	Increase Substitute Pay Rates	22,415	
42	OS8	Restructure New Teacher Mentoring Program		

REF.	GOAL	SCHOOL OPERATIONS		
43	OS9	Serenic K12 Annual Maintenance & Support Fee	65,275	
44	OS9	Network Bandwidth Expansion	7,752	
45	OS9	Two-Factor Authentication / Acct. Security	32,815	
		OTHER REDUCTIONS		
		Elementary Teacher	(84,622)	(1)
GENERAL FUND TOTAL NET EXPENSES			3,847,338	

* Items with a strikethrough represent items that were reduced/cut from the recommendation based on preliminary funding estimates provided by city officials indicating the need to reduce the school budget funding request by \$500,000.

OTHER BUDGET CHANGES & SUMMARY

REVENUES		
State/Medicaid		554,168
Local/Other		(75,251)
Estimate from City / Request		3,368,421
GENERAL FUND TOTAL NET REVENUES		3,847,338

REDUCTIONS & CUTS

		NON-DISCRETIONARY EXPENSES/CONTRACTS	AMOUNT
		Net Adjustments to Other Contract Services & All Other Line Item Updates	1,134
REF	GOAL	CONTINUATION OF GRANT FUNDED PROGRAMS	AMOUNT
27	AE1, 3 & SS5	Maintain Walker Swim Support	5,000

REF	GOAL	CONTINUATION OF GRANT FUNDED PROGRAMS	AMOUNT
24	AE3	Add Buford AVID Teacher	84,622
25	AE3	Add Math Teacher	84,622
28	AE3	Increase SPED Transportation Services	100,000
29	AE1,2,&3	Add ISTEM Teacher	84,622
34	SS6	Security Improvements (required local funds to support \$250K grant)	75,000
35	AE3 & SS4	Family Connections - Instructional Materials	50,000
42	OS8	Restructure New Teacher Mentoring Program	15,000
TOTAL REDUCTIONS & CUTS FROM REQUEST			500,000

OVERALL BUDGET SUMMARY

	General Fund	Special Revenue Funds	TOTAL
FY19	69,658,767	14,403,919	84,062,686
FY20	73,511,105	14,544,025	88,055,130
CHANGES	3,852,338	140,106	3,992,444
	5.53%	0.97%	4.75%

Dr. Kraft noted that by striking the security improvements item the division will lose the additional \$250,000 grant funding and asked what the consequences will be. Ms. Powell responded that the division is installing access controls across all school building as allowed. Dr. Atkins stated that if awarded the grant staff will ask the Board to use fund balance for the \$75,000 matching requirement.

Ms. Torres thanked staff for working to make potential cuts to the previously proposed budget recommendation. Dr. Atkins stated that she feels good about the salary increases for teachers and staff as well as the living wage.

Mr. Wade said that he is supportive of keeping living wage and teacher salary increase items and emphasized the opportunity for the Board and community to talk with City Council to request funding for the items removed from the recommendation.

Mr. Bryant thanked Dr. Atkins and fellow board members for the budget development process and stated that he also hopes the community will advocate to City Council for funding for the remaining items which are included to directly address concerns around equity.

Ms. McKeever noted that the Superintendent and Staff deliberately made recommendations that support staff and students and the focus on equity and that the items removed in order to balance the budget help support children who need it most.

Dr. Kraft made a motion, seconded by Mr. Wade, to approve the 2019-2010 operating budget in the total amount of \$88,055,130 and to continue to advocate to City Council to fund the items removed from the recommendation. Upon a roll-call vote being taken, the motion carried with Mr. Bryant, Dr. Kraft, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

8.2 [Deliberation and Appointment of an Interim School Board Member](#): School Board Chair Jennifer McKeever reviewed the 2019 School Board Interim Appointment Process:

- On Thursday, January 10, 2018: Ms. Laufer announced her resignation from the Board due to purchasing a home in Albemarle County. We thank Ms. Laufer for her service.

- On Saturday, January 19 at 8:30 a.m.: The Charlottesville City School Board discussed the criteria, timeline, and process for the interim appointment of a qualified Charlottesville City voter to fill a vacancy and to serve on the Board until the end of Ms. Laufer’s term on December 31, 2019.
- On Thursday, February 7 at 5:00 p.m. (CHS): The Charlottesville City School Board held a formal public hearing for the purpose of receiving input from qualified Charlottesville City voters who have applied for and would like to be considered for interim appointment by the School Board of a person to fill a vacancy and serve on the Board until the end of Ms. Laufer’s term on December 31, 2019. Each applicant was given 3 minutes at the podium to answer the following questions:
 - What do you hope to accomplish during the limited tenure on the Board?
 - What experience/skills do you bring that will serve the Board this year?
 - List of applicants:
 - Edmund (Ned) Michie
 - Kristin Szakos
 - Graham Scharf
- February 7 - February 21: Board members individually considered applicants

Board members thanked those who applied and noted the importance of selecting someone who can immediately step in and be up to speed.

Mr. Wade made a motion, seconded by Dr. Kraft, to appoint Edmund (Ned) Michie as an interim school board member to complete Ms. Laufer’s term ending December 31, 2019. Upon a voice vote being taken, the motion carried with Mr. Bryant, Dr. Kraft, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

9.1 Comments from Members of the Community: There were none.

10.1 Board Member Comments: There were none.

11.1 Superintendent Comments: There were none.

12.1 Upcoming Meetings: Mrs. McKeever read the list of upcoming meeting and activities.

13.1 Adjourn: The meeting adjourned at 5:29 p.m.

A video of the February 21, 2019 meeting can be located at:

https://drive.google.com/file/d/1Vce6xV-c7ABUd9BkqdAc1Q0Sj_hDKvA3/view?ts=5c704777

Jennifer McKeever, School Board Chair

Leslie Thacker, School Board Clerk