

- Richard Feero shared how excited he was to hear that the board was talking about in person return to school but then it was turned down.
- Jordan Johnson works with Cultivate Charlottesville. He shared how they are working with students at different locations in the community to have them in the school gardens and go on nature walks. Fall Harvest lunch has been planned on October 9 from Carlton Jones.
- Nancy Deutsch thanked everyone for pushing back the start date. The MAPS test assessment is state mandated. How are we going to keep them engaged while being online?
- Beth Ike would like to know why we decided to send out a plan from the COVID committee about returning to school. I would also like to know why we took out the LGBTQ curriculum.
- Cate Tillack asked why we struck down the LGBTQ curriculum.
- Amy Marshall asked if you could have training for the teachers about LGBTQ. She said we need to have an inclusive curriculum.
- Katrena Cooper, my cousin, has an IEP and they have not had any contact with them. He needs a charger and was told that they were on backorder.
- Lisa Green stated that we need to support all of our children and the Virginia Values act needs to be followed.
- Julia Feldmeier is hopeful for the return to school face to face. There is evidence that you can open and open it well.
- Dede Smith asked if your decisions are racist or anti-racist.
- Phin Green-Marshall, a student at Charlottesville High School, would like to see more information as early as the elementary level for students to get the understanding of what LGBTQ is.

6.1 [Pathway to the MBA \(Meritorious Budget Award\) for the FY2021 Budget](#): Kim Powell, Assistant Superintendent for Finance and Operations, presented information on the Pathway to MBA award for the FY2021 Budget. The Association of School Business Officials International (ASBO) recognized Charlottesville City Schools for excellence in budget presentation with the Pathway to the Meritorious Budget Award (MBA) for the 2020–2021 budget year. ASBO International’s MBA and Pathway to the MBA promote and recognize best budget presentation practices in school districts. Participants submit their applications and budget documents to a panel of school financial professionals who review the materials for compliance with the MBA Criteria Checklist and other requirements and provide expert feedback that districts can use to improve their budget documents.

Districts that successfully demonstrate they have met the necessary program requirements may earn either the MBA or Pathway to the MBA, an introductory program that allows districts to ease into full MBA compliance. “Districts that apply to the MBA or Pathway to the MBA programs recognize the importance of presenting a quality, easy-to-understand budget internally and to the community,” ASBO International Executive Director David J. Lewis explains. “Participating in the MBA and Pathway programs provides districts with important tools and resources they need to communicate the district’s goals and objectives clearly and illustrates their commitment to adhering to nationally recognized budget presentation standards.”

The MBA and Pathway to the MBA are sponsored by ASBO International Strategic Partner Voya Financial®. Learn more about the program at asbointl.org/MBA. ASBO Certificate of Award Pathway to the MBA Award

7.1-5 Adoption of Consent Agenda: Items from the Consent Agenda included [Personnel Agenda](#), [Minutes from the July 30, 2020 School Board Meeting](#), [Minutes from the September 3, 2020 School Board Meeting](#), and a [Building a Culture of Mental Health Grant Award](#). Ms. Puryear made a motion, seconded by Ms. Torres, to approve the adoption of the consent agenda. Upon a roll-call vote being taken, the motion carried with Mr. Bryant, Ms. Bryson Morsberger, Dr. Kraft, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 7 ayes, 0 nays.

Action Items:

8.1 Approval - Naming of Facilities and Grounds Policy: Dr. Beth Baptist, Coordinator of Career and Technical Education and Special Projects, presented a revised Naming of Facilities and Grounds Policy (FFA) at the September 3, 2020 meeting. Additional language was requested to closely align this policy to the Equity Policy. The revisions have been made and the policy is being presented for a second reading. It is requested that the Board review the policy and consider approval. Ms. Puryear made a motion, seconded by Ms Bryson-Morsberger, to approve the Naming of Facilities and Grounds Policy. Upon a roll-call vote being taken, the motion carried with Mr. Bryant, Ms. Bryson Morsberger, Dr. Kraft, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 7 ayes, 0 nays.

Items for Discussion

9.1 Private Foundation Donation for Licensed Social Workers: Dr. Rosa Atkins, Superintendent, introduced Dr. Eric Irizarry, CHS Principal; Dr. Jesse Turner, Buford Principal; and Dr. Adam Hastings, Walker Principal who presented an update on a donation from an anonymous Private Foundation that will afford CCS the opportunity to have five additional Clinical Social Workers in our schools. This donation will allow for two positions and Charlottesville High School, two positions at Buford Middle School, and one position at Walker Upper Elementary School.

- Ms. McKeever asked if the social worker would follow the students. Dr. Turner wants the social worker to be a point of contact. This will allow them to have a better relationship with the students that they have.
- Dr. Kraft asked if the social worker would be in contact with parents also? Dr. Turner stated that the social workers should have a relationship with the parents also.
- Mr. Bryant stated that he is very excited about this addition. He asked if they would be working in the schools along with the guidance counselors? Dr. Turner stated that they will be in the building with our group of other counselors and social workers.
- Ms. Torres, asked if staff will be able to go to these social workers? Dr. Hastings stated that this would not be a normal endeavor but our guidance counselors have seen more of the staff coming to them to talk and interact while we are in a virtual environment.

9.2 Special Education (SPED) Update: Dr. Kendra King, Director of Students Services and Achievement, introduced Katrina Lee, Supervisor of Special Education, and Rachel Rasnake, Special Education Coordinator, who presented an update on students who are receiving or will soon receive face to face instruction. Information presented included:

F2F - Services Charlottesville City Schools Department of Special Education - October 1, 2020

- Decision-Making Progress
 - CCS developed specific eligibility criteria for F2F services that the IEP team considers on an individual basis.
 - Currently collected data is suggesting that virtual learning is disproportionately impacting the progress of students in the ECSE, LEAP, STAR or BEST Programs or students who require 1:1 assistance daily in the in-person setting.
 - If the student meets the criteria, the IEP team determines which special education and related services will be delivered in person
 - The IEP team determines what adjustments to virtual learning are necessary to facilitate their access.
- Safety Measures
 - CCS staff developed specific guidelines for COVID-19 mitigation with input from division and school based leadership teams in collaboration with school based health care professionals.
- A written plan is created for each student to include entry/exit procedures, room assignments, staff allocation, necessary PPE, and the student's schedule
 - Students complete some orientation sessions to ensure that the schedule is appropriate and the staff and students can be safe

- Logistics
 - CCS Staff and related services staff (PREP) are notified of dates of service
 - Staff are provided the PPE they require
 - CCS administrative teams meet to ensure all protocols are in place
 - Nursing staff are notified
 - Transportation is secured, if necessary
- Students (effective 10/5/2020)
 - Planning - 11 Students
 - Orientation - 2 Students
 - Attending - 13 students
- Dr. Kraft asked what percentage of numbers presented are the ones being served? Ms. Rasnake responded that the Division has a large percentage but many families have opted out of services.
- Mr. Bryant questioned how SPED staff are identifying what students need to be served. Ms. Lee responded that staff is looking at how students are doing in the virtual environment and also listening to parents.
- Ms. Bryson Morsberger asked if the 30 minutes that students come in for face to face can be altered? Ms. Lee responded that 30 minute was just an example and that there is a wide range of times that students are coming in.
- Ms. McKeever asked what services students who need speech therapy are receiving. Ms. Rasnake responded that staff is helping students in many different ways whether all virtual or face to face. Ms. McKeever thanked special education staff for their hard work in making sure students are being served while being safe themselves.

9.3 Equity Update: Beth Cheuk, Community Relations Specialist, and Denise Johnson, Supervisor of Equity and Inclusion, presented an update on anti-bias and anti-racist work.

- Mr. Wade thanked Ms. Cheuk and Ms. Johnson for the work that they are doing around Equity and for the assistance they have provided to him when he has presented on the topic.
- Dr. Kraft asked if we could do training from Side By Side with LGBTQ? Ms. Cheuk stated that she thinks that it is a great idea to have this implemented to get training and understanding of LGBTQ.
- Ms. Bryson Morseberger asked how are we monitoring our students' success and are we looking at how our most vulnerable students are doing. Dr. Atkins shared that we have our Charlottesville tiered supports in place. There are many home visits happening in the community. Ms. Bryson Morsberger asked if we could get an update on getting the training for the staff on LGBTQ. She also wondered about pulling the curriculum prematurely. Dr. Atkins shared that the reason why we pulled the curriculum was because of a policy that we have in place. The board has to approve the materials before we implement them into our schools. We accept everyone in our division it does not matter what you consider yourself as binary, non binary, transgender and anything else. This is an inclusive school division.
- Ms. Torres noted that she doesn't recall having to approve the curriculum. Dr. Atkins responded that the board approves curriculum when approving new textbook adoptions.

9.4 2020-2021 Enrollment Update: Kim Powell, Assistant Superintendent for Finance and Operations, provided recent information related to preliminary student enrollment. The Opening of School Enrollment is closely monitored, and 10 day enrollment numbers on Wednesday, September 22, 2020 will be compiled for this report.

- Ms. Puryear asked if decreased Average Daily Membership (ADM) would result in loss to school division revenue? Ms. Powell responded that staff is looking for a loss of revenue and also looking at the distribution of CARES money. Dr. Atkins stated that the state is considering helping with ADM revenue.
- Mr. Wade asked if there is any understanding on why Charlottesville High School and Jackson-Via stayed level with their enrollment numbers. Ms. Powell responded that she is unsure how CHS and Jackson-Via stayed in line with the projected ADM numbers.

9.5 [2021-2022 Proposed Budget Development Calendar](#): Ms. Renee Hoover, Director of Finance, presented the 2021-2022 Budget Calendar for Board information. This item will be presented at the November 5, 2020 meeting for approval. Annually the School Board adopts the budget calendar to define the time frame under which the proposed budget will be prepared, discussed, and approved. The budget calendar sets the work and meeting schedules for the budget development process. The fiscal year 2022 budget calendar follows the same general timeline as the prior year budget calendar. There are dates and times identified as TBD (Time to Be Determined) because we are working with our partners to finalize.

9.6 [COVID-19 Advisory Committee Update](#): Dr. Beth Baptist, Coordinator of Career and Technical Education, presented the COVID-19 Advisory Committee update for Board information.

COVID-19 Committee Update

- Purpose of the Committee
 - Receive data regarding the current status of COVID-19 in Charlottesville City, the neighboring communities and current instructional model of the school division.
 - Receive and consider ongoing data and recommendations from CDC, VDH/TJHD.
 - Discuss potential options for an instructional model moving forward
 - Provide recommendation to Superintendent regarding models.
 - Revisit the process until schools are open full-time
- Committee Meetings
 - Meetings Held
 - September 16, 2020
 - September 23, 2020
 - September 30, 2020
 - Upcoming Meetings
 - October 14, 2020
 - October 28, 2020
 - Other meetings as needed
- Review of Data
 - September 16th, 2020**
 - Cumulative Cases: 935
 - 7-day rolling sum (9/9-9/16): 116 cases
 - Percent Positivity, rolling 7-day average: 3.7%
 - September 23rd, 2020**
 - Cumulative Cases: 1,105
 - 7-day rolling sum (9/16-9/23): 170 cases
 - Percent Positivity, rolling 7-day average: 4.6%
 - September 30th, 2020**
 - Cumulative Cases: 1,246
 - 7-day rolling sum (9/23-9/30): 141 cases
 - Percent Positivity, rolling 7-day average: 4.4%
- Summary of Meetings
 - First Meeting-September 16
 - Information shared:
 - Purpose of committee
 - Path to the present
 - Data and metrics from VDH
 - Draft proposal to begin the conversation
- Summary of Feedback Received
 - Teachers want to see their students face-to-face!
 - Teachers/Parents are confused about returning prior to the end of the first nine weeks.
 - Teachers/Parents are concerned about the number of cases with UVA's return.
 - Teachers/Parents are concerned about disrupting relationships made during the virtual

- instruction.
 - Teachers/Parents want to know how staff and students will be assigned with the return.
 - Teachers/Parents want to know about the space configurations and how instructional space will be allocated.
 - Teachers/Parents want to know what daily health checks will be conducted to assure safety for all.
- Second Meeting-September 23
 - We took a step back!
 - We shared: What we had heard from the community, employees, and committee
 - Updated data
 - Possible cohorts and models reviewed earlier in summer
 - We asked the committee to discuss these models again.
- Third meeting-September 30
 - Information shared:
 - Updated VDH data and CDC guidance for reporting risk
 - Examples of models used by other divisions
 - Worksheet of topics and “what we know”
 - Some timing needs once a model is recommended
 - Three breakout groups- Elementary, Secondary, Facilities
 - Tasks: Create proposed model, timeline, metrics, mitigation strategies for next meeting (October 14)
- Documents for the task
 - What We Know Document
 - CCS 2020-2021 Calendar
 - [Virginia Department of Health Data Site](#)
 - [VDH Interim Guidance for Mitigation for K-12 School Settings](#)
 - [CDC Transmission Risk in Schools](#)
 - [CCS Mitigation Measures in Relation to the CDC Indicators & Thresholds for Risk in Schools](#)
 - [Sample Case Communications during Face-to-Face Learning](#)
- Keep in mind when considering timelines....
 - Any plan requires adequate lead time to implement after family intent forms are received before students return.
 - Steps:
 1. Committee makes recommendation to the Superintendent
 2. Plan approved by School Board
 3. Release intent forms for families/staff
 - a. Allow at least 1 week for families to complete & return
 4. Process intent forms
 - a. Allow ~1 week to classify students by instructional model and prioritize for bus transportation consideration
 5. Bus Routing
 - a. Allow ~2 to 3 weeks to develop bus routes based on student populations prioritized for bus service, and determine maximum students who can actually be transported by buses
 6. Inform families regarding bus transportation
- What’s next?
 - By October 14, the three breakout groups will meet to create a proposed model to share with the Committee.
 - The Committee will meet October 14 to review the models and provide feedback.
 - Recommendations will be provided to the Superintendent or work may be continued.
 - When ready, the recommendations will be made and a proposal made to the School Board for approval.
 - The Committee will continue to meet as needed.

- Ms Bryson Morseberger asked if staff has data on how the UVA COVID-19 numbers are being counted. Dr. Baptist responded that it depends on where the UVA student identifies their address. If they have a Charlottesville address then yes but if they have do not then they are not added to the number. Ms. Bryson Morseberger asked about having some of the students that have an IEP or are having internet issues being able to come in. Dr. Baptist shared that we are looking to get the students that really need it first.
- Ms. Puryear asked about how we are training our custodians and getting the information out to get things set up to make it work. Ms. Powell stated that she was assessing each school now to look into isolation rooms, moving furniture out, setting up classrooms and looking at their PPE supplies. The custodians have been through training from an outside source. Ms. Puryear asked about what going back to face to face looks like for our community partners (YMCA, Boys & Girls). Ms. Powell stated that it will depend on the model that the board approves.
- Mr. Wade thanked everyone who is working so hard on making sure that the schools will be safe before returning. I am hoping that within the next few weeks really getting into this and making a decision.
- Dr. Kraft thanked Kim for always having so much information when she presented. The data is very confusing to understand. Dr. Baptist shared that with UVA there is no easy way to understand the numbers.
- Ms. McKeever stated that when we do go back face to face school will look different.

10.1 Comments from Members of the Community:

- Bekah Saxon shared that educators should be able to select their lessons of study to match what their identity is in their class.
- Beth Ike was hoping that more information was going to be discussed on opening schools.

11.1 Board Member Comments:

- Mr. Bryant shared when he was teaching and was questioned about some of his songs saying they were negro spiritual songs. I know that all things are looked at and they have been for years. The songs that were taken out were brought back once they approved them. Thanks Dr. Atkins for the video that she shared with the division and it is time to move forward from this. He also thanked everyone for all the hard work they have done. We need to get over this stumbling block and move on.
- Ms. Bryson Morseberger stated that an apology needs to be done on how the early return to school announcement was handled. The community was confused about this being laid out without the board's approval. The LGBTQ lessons that were pulled from the curriculum were not handled correctly. She thought that it is very confusing on how things are being said about what the board approves and what the administration handles. Organizations and the community want to see the students back face to face but the board wants to open safely for everyone.
- Dr. Kraft thanked the staff that has been working so hard. She also thanked Ms. McKeever for handling all the community input that we have had through emails. I hope that we can get to a decision for the next nine weeks and have a plan laid out. We are all under stress at this time and we need to have patience and grace to everyone.
- Ms. Puryear gave a big shout out to the COVID committee. We need to acknowledge when we are right and when we are wrong. Not everything will always go our way. Let's be patient and believe that we need to come together.
- Ms. Torres attended VSBA 2020 Advocacy Conference that was very informative. I also attended the first SEAC virtual meeting that had a good turn out. I would like to get more information on MAPS testing. Thanks for all the comments from the community.
- Mr. Wade acknowledged staff for all the work that they have and continue to do. He also thanked Ms. McKeever for all she has done this year as Board Chair and thanked Dr. Atkins for how she handled the request for curriculum review by reviewing and reinstating it.
- Ms. McKeever recommended scheduling an additional board meeting on October 22 to receive recommendations from the COVID-19 Advisory Committee.

12.1 Superintendent's Comments: Dr. Atkins expressed appreciation for the amazing staff members that work for the Division, thanked those that provided public comment, and thanked the COVID-19 Advisory Committee for their work. She also noted that the school division's mission is to embrace, celebrate and value every student and staff member and thanked the Board for their work.

13.1 Work Session Wrap-Up: There were two requests from the Board:

- Update on Equity Training
- Follow-up on Assessment Types

14.1 Upcoming Meetings: Ms. McKeever read the list of upcoming board meetings.

15.1 Adjourn: The meeting adjourned at 8:50 p.m.

A video of the October 1, 2020 meeting can be located at:

<https://drive.google.com/file/d/1FqZAqFu9BTEfNPxeKfWxxUbRBIAubZfC/view?usp=sharing>



Jennifer McKeever, School Board Chair



Julia Green, School Board Clerk