



**CHARLOTTESVILLE CITY SCHOOL BOARD
BUDGET WORK SESSION**

Saturday, January 19, 2019 (8:30 AM)
Walker Upper Elementary School Media Center
1562 Dairy Road, Charlottesville, VA

1.1 Call to Order: At 8:34 a.m. Ms. Jennifer McKeever, School Board Chair, called the meeting to order.

2.1 Roll Call:

The following Board Members were present:

Mr. James Bryant	Dr. Sherry Kraft
Ms. Jennifer McKeever	Ms. Leah Puryear
Ms. Lisa Torres	Mr. Juandiego Wade

The following Board Members were absent: None

The following Staff Members were absent:

Dr. Rosa Atkins	Dr. Gary Blair
Mr. James Henderson	Ms. Renee Hoover
Ms. Katria Lee	Ms. Kim Powell
Ms. Leslie Thacker	Mr. Jeff Faust
Ms. Julia Green	

The following Board Members were absent: Dr. Kendra King

3.1 Approval of Proposed Agenda: Ms. Torres made a motion, seconded by Dr. Kraft, to approve the proposed agenda. Upon a roll-call vote being taken, the motion carried with Mr. Bryant, Dr. Kraft, Ms. McKeever, Ms. Puryear, and Ms. Torres voting yes. 5 ayes, 0 nays. Mr. Wade arrived after this vote.

4.1 January 19, 2019 Budget Work Session Presentation and Supporting Documents: Dr. Rosa Atkins, Division Superintendent, Kim Powell, Assistant Superintendent for Finance and Operations, and senior staff presented information on the 2019-2020 Budget Development noting that all items presented were selected based on the mindset of equity:

Ms. Powell presented information on Budget Development Process, Priorities, Enrollment, Operating Budget - Requests/Changes, Capital Budget - Facilities, and FY20 Funding Request (changes to FY19).

The following items were included in the FY20 Funding Request (changes to FY19):

- **NON-DISCRETIONARY EXPENSES/CONTRACTS AMOUNT:**
 - Health Insurance Increase 8% 372,542
 - Dr. Atkins noted that the 8% increase is an estimate and that staff will negotiate with the division's insurance benefits consultant.
 - City Standard Contracts - Transportation and Maintenance 100,477

○ Piedmont Regional Education Program	77,265
○ Career and Technical Education Contract - CATEC	18,677
○ Add FY 18 Net Revenue to Budgetary Fund Balance	156,414
○ Net Adjustments to Other Contract Services & All Other Line Item Updates	(97,699)
● COMPENSATION	
○ Move eligible Teachers up one step plus 3.75% - average increase 5%	1,555,538
■ Dr. Atkins noted that this recommendation is based on the Governor's proposed budget.	
○ Move eligible Staff up one step plus 2.75% - average increase 4%	671,671
○ Move pay scales impacted by Living Wage for Custodial, Instructional Assistants, and Nutritional Staff	423,789
■ Dr. Atkins noted that this recommendation would bring the positions listed to a minimum hourly wage of \$15.	
■ Ms. Torres noted that Virginia's minimum wage is one of the lowest in the country and expressed appreciation for this item.	
■ Ms. McKeever noted that she would like to maintain the paystep increments for the IA payscale at 1.5% separation. Ms. Powell noted the cost for implementing that increment (for only IA's) would be 498,021.	
■ Ms. McKeever also suggested a supplement for IA's working in SEAL classrooms.	
● SCHOOL-BASED PROGRAM SUPPORTS & IMPROVEMENTS	
○ Add Buford AVID Teacher (1)	84,622
■ This position will support the continued success of the AVID Program at Buford Middle School. The current instructor is pushing into the classroom with success and this position would do the same.	
○ Add CHS Math Specialist (1)	84,622
○ Add Clark SEAL Instructional Assistant (1)	35,152
■ Support for Grade 3 SEAL classroom	
○ Increase Walker Swim Support	5,000
○ Increase SPED Transportation Services	133,460
■ Charlottesville City Schools projected a transportation budget line of \$200,000 for FY 18. To date, this budget line has been depleted due to approximate costs to date exceeding \$362,000. On the current course, it is projected that transportation costs for the remainder of the year will total at least \$362,000. Progress will be monitored by the budget reviews and ongoing audits of the transportation cost in comparison to past years with vendors.	
■ Dr. Atkins noted that staff is considering ways to offset these costs such as including engaging in contracts with families to transport their student, hiring drivers within the division using cars in the fleet to transport students, or developing a program within the division to provide these services.	
○ Add ISTEM Teacher(1)	84,622
■ This position would provide an addition ISTEM teacher to the elementary school level (5 teachers serving 6 schools). The ISTEM Teachers help elementary school teachers in the develop hands-on experiences related to STEM.	
○ Maintain AVID Program	25,000
○ Maintain Extending the Bridges of Literacy (EBL)	18,000
■ In the 4th year of the program and asking VDOE to extend EBL funding.	
○ Add PreK-2 Family Connections Facilitator (1)	97,480
○ Add Director of Pupil Transportation Services (1)	18,325
■ Currently have a position at the City and this would be the first step in moving the operation of transportation back to the school division.	
○ Security Improvements	75,000

Mr. Henderson provided information on the mental health/social emotional responsiveness supports provided at Charlottesville City Schools.

Ms. McKeever addressed the Board to come to consensus on the process for the interim appointment to fill the seat left vacant upon Ms. Laufer's resignation (given January 10, 2019). There was consensus that any applicant who previously served on the Board and/or is not planning to run for election in the 2019 general election will be given preference.

5.1 **Adjourn**: The meeting adjourned at 11:38 a.m.



Jennifer McKeever, School Board Chair



Leslie Thacker, School Board Clerk